



## Sustainable Communities Work Programme 2017/18

This table sets out the Sustainable Communities Panel Work Programme for 2017/18; the items listed were agreed by the Panel at its meeting on 4 July 2017. This Work Programme will be considered at every meeting of the Panel to enable it to respond to issues of concern and incorporate reviews or to comment upon pre-decision items ahead of their consideration by Cabinet/Council.

The work programme table shows items on a meeting-by-meeting basis, identifying the issue under review, the nature of the scrutiny (pre-decision, policy development, issue specific, performance monitoring, partnership related) and the intended outcomes.

**Chair:** Cllr Abby Jones

**Vice-chair:** Cllr Daniel Holden (also performance monitoring lead)

### Scrutiny Support

For further information on the work programme of the Sustainable Communities Scrutiny Panel please contact: -  
Annette Wiles, Scrutiny Officer  
Tel: 020 8545 4035; Email: [annette.wiles@merton.gov.uk](mailto:annette.wiles@merton.gov.uk)

For more information about overview and scrutiny at LB Merton, please visit [www.merton.gov.uk/scrutiny](http://www.merton.gov.uk/scrutiny)

Meeting date: 4 July 2017 (*Deadline for papers: 12pm, 26 June 2017*)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
Performance monitoring	Merton's response to the Grenfell Tower fire	Verbal update	Simon Williams, Director for Community and Housing	To allow members to ask questions about Merton's response.
Executive oversight	Cabinet Member priorities	Verbal update	<ul style="list-style-type: none"> <li>Community and Culture</li> <li>Regeneration, Environment and Housing</li> </ul>	To allow members to understand current priorities and consider how these should inform the work programme.
Performance monitoring	Performance monitoring	Basket of indicators plus verbal report	<ul style="list-style-type: none"> <li>Chris Lee, Director of Environment and Regeneration</li> <li>Simon Williams, Director for Community and Housing</li> </ul>	To highlight to the Panel any items of concern where under performance is evident and for the Panel to make any recommendations or request additional information as necessary.
Scrutiny review	Facilities for physical activity in children's playgrounds	Written report	Doug Napier, Greenspaces Manager and Hilina Asrress, Senior Public Health Principal	To understand how these departments are working together to maximise the benefit provided by Merton's playgrounds for children's health.
Performance monitoring/scrutiny review	South London Waste Partnership – Phase C <ul style="list-style-type: none"> <li>Update report</li> </ul>	<ul style="list-style-type: none"> <li>Written update report</li> <li>Verbal update on ride along</li> </ul>	<ul style="list-style-type: none"> <li>Graeme Kane, Assistant Director, Public Space,</li> </ul>	To understand performance since the contracts were let and to

	<ul style="list-style-type: none"> <li>Ride along</li> </ul>		Contracting and Commissioning <ul style="list-style-type: none"> <li>Cllr John Sargeant</li> </ul>	undertake a scrutiny review of the service in another borough to inform the rollout of the service in Merton.
<b>Setting the work programme</b>	Agreeing the work programme for 2017/18	Written report	Annette Wiles, Scrutiny Manager	To enable the Panel to agree the draft 2017/18 work programme.

**Meeting date:** 5 September 2017 (*Deadline for papers: 12pm, 25 August 2017*)

Scrutiny category	Item/issue	How	Lead member and/or lead officer	Intended outcomes
<b>Executive oversight</b>	Cabinet Member priorities	Verbal update	Street Cleanliness and Parking	To allow members to understand current priorities and consider how these should inform the work programme.
<b>Scrutiny review <u>IN PARTNERSHIP WITH CYP</u></b>	Housing deep dive: <ul style="list-style-type: none"> <li>Provision for care leavers and homeless</li> <li>Progress against the housing supply task group recommendations</li> <li>Safety issues</li> <li>Local Authority Property Co presentation</li> </ul>	<ul style="list-style-type: none"> <li>Housing paper</li> <li>Workshops</li> <li>Update report on the housing supply task group</li> <li>Presentation on the Local Authority Property Co</li> </ul>	<ul style="list-style-type: none"> <li>Steve Langley (as previously provided to CYP)</li> <li>Officers from Housing, <i>futureMerton</i> and Children Schools and Family to support both workshops.</li> <li>Steve Langley and James McGinlay</li> <li>James McGinlay and Paul McGary</li> </ul>	To allow the Panel to focus in depth on the issue of housing in Merton.

<b>Setting the work programme</b>	Work programme 2017/18	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider.
-----------------------------------	------------------------	----------------	---------------------------------	--

**PTLC: SCHEDULED FOR 17 OCTOBER 2017**

**Meeting date: 2 November 2017 (*Deadline for papers: 12pm, 25 October 2017*)**

<b>Scrutiny category</b>	<b>Item/issue</b>	<b>How</b>	<b>Lead member and/or lead officer</b>	<b>Intended outcomes</b>
<b>Performance monitoring</b>	Performance monitoring	Basket of indicators plus verbal update	<ul style="list-style-type: none"> <li>Chris Lee, Director of Environment and Regeneration</li> <li>A representative from C&amp;H</li> </ul>	To highlight to the Panel any items of concern where under performance is evident and for the Panel to make any recommendations or request additional information as necessary.
<b>Pre-decision scrutiny</b>	Budget/business plan scrutiny (round 1)	Written report	<ul style="list-style-type: none"> <li>Chris Lee, Director of Environment and Regeneration</li> <li>Hannah Doody, Director for Community and Housing</li> <li>Caroline Holland, Director of Corporate</li> </ul>	To discuss and comment on the Council's budget proposals at phase 1.

			Services	
<b>Performance monitoring</b>	South London Waste Partnership – Phase C performance monitoring	Written report	Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning	To verify the performance of the services now they have both been let including the financial savings to be realised by the Council. It is recommended that the report reflect the motion agreed by Full Council in Sept 2016.
<b>Pre-decision scrutiny</b>	Local plan	Written report	<ul style="list-style-type: none"> <li>James McGinlay, Assistant Director – Sustainable Communities</li> <li>Paul McGarry, Head of <i>futureMerton</i></li> </ul>	The core strategy will be refreshed toward the end of 2017 and in parallel with the Mayor’s plan. This item will enable members to be consulted prior to proposals going to Cabinet for approval.
<b>Pre-decision scrutiny</b>	Morden re-development	Written report	<ul style="list-style-type: none"> <li>James McGinlay, Assistant Director – Sustainable Communities</li> <li>Paul McGarry, Head of <i>futureMerton</i></li> </ul>	To consult with members prior to proposals going to Cabinet for approval. This will also pick-up the recommendation of the commercialisation task group for a joint venture to be developed in relation to the Morden town centre

				regeneration.
<b>Scrutiny review</b>	Air Quality task group – draft final report.	Written report	The chair of the task group (TBC)	To give the Panel the opportunity to consider the findings and agree the recommendations of the task group before these are taken to Cabinet for its approval.
<b>Scrutiny review IN PARTNERSHIP WITH THE COMMISSION</b>	Public space protection orders	Written report	Doug Napier, Greenspaces Manager	To allow members to understand how these will work.
<b>Scrutiny review</b>	Dropped kerb task group – draft final report	Written report	The chair of the task group (TBC)	To give the Panel the opportunity to consider the findings and agree the recommendations of the task group before these are taken to Cabinet for its approval.
<b>Setting the work programme</b>	Work programme 2017/18	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider.

**Meeting date:** 10 January 2018 (*Deadline for papers: 12pm, 2 January 2018*)

<b>Scrutiny category</b>	<b>Item/issue</b>	<b>How</b>	<b>Lead member and/or lead officer</b>	<b>Intended outcomes</b>
--------------------------	-------------------	------------	--	--------------------------

<b>Performance monitoring</b>	Performance monitoring	Basket of indicators plus verbal update	<ul style="list-style-type: none"> <li>Chris Lee, Director of Environment and Regeneration</li> <li>A representative from C&amp;H</li> </ul>	To highlight to the Panel any items of concern where under performance is evident and for the Panel to make any recommendations or request additional information as necessary.
<b>Pre-decision scrutiny</b>	Budget and business planning (round 2)	Report	<ul style="list-style-type: none"> <li>Chris Lee, Director of Environment and Regeneration</li> <li>Hannah Doody, Director for Community and Housing</li> <li>Caroline Holland, Director of Corporate Services</li> </ul>	To comment on the budget and business plan proposals at phase 2 and make any recommendations to the Commission to consider and co-ordinate a response to Cabinet.
<b>Performance monitoring</b>	Clarion Housing Group: repairs and regeneration	Responses to members' questions to be printed as part of the agenda	Representatives from Clarion Housing Group will be invited to attend the session and answer member questions.	This session will be used to focus on Clarion's record on repairs and regeneration following on from the company's appearance before the Panel in Sept and Nov 2016 (prior to the merger).
<b>Performance monitoring</b>	Merton Adult Education	<ul style="list-style-type: none"> <li>Written report</li> <li><b><u>Visit to South Thames College</u></b></li> </ul>	Anthony Hopkins, Head of Libraries and Culture Services	To give the Panel the opportunity to assess the performance of Merton's Adult Education service after

				a full academic year of operation under the commissioning model and following re-inspection by Ofsted.
<b>Setting the work programme</b>	Work programme 2017/18	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider.

**Meeting date:** 21February 2018 (*Deadline for papers: 12pm, 13 February 2018*)

<b>Scrutiny category</b>	<b>Item/issue</b>	<b>How</b>	<b>Lead member and/or lead officer</b>	<b>Intended outcomes</b>
<b>Performance monitoring</b>	Performance monitoring	Basket of indicators plus verbal update	<ul style="list-style-type: none"> <li>Chris Lee, Director of Environment and Regeneration</li> <li>A representative from C&amp;H</li> </ul>	To highlight to the Panel any items of concern where under performance is evident and for the Panel to make any recommendations or request additional information as necessary.
<b>Performance monitoring</b>	Libraries and heritage annual report	<ul style="list-style-type: none"> <li>Written report</li> <li><b><u>Visit to Colliers Wood Library</u></b></li> </ul>	Anthony Hopkins, Head of Library and Heritage Services	To provide the annual report on the libraries service and to inform members of any proposed future development of the service.



<b>Pre-decision scrutiny</b>	South London Waste Partnership – Phase C new service provision	<ul style="list-style-type: none"> <li>Written report</li> </ul>	Graeme Kane, Assistant Director, Public Space, Contracting and Commissioning	To consult with members at the point that the new service is being prepared for implementation.
<b>Performance monitoring</b>	Development and planning control	<ul style="list-style-type: none"> <li>Written report</li> </ul>	James McGinlay, Assistant Director – Sustainable Communities	Members have ongoing concerns regarding staffing levels in the enforcement team. The report will focus on operational capacity, performance and challenges facing the service.
<b>Scrutiny review</b>	Crossovers task group draft final report	<ul style="list-style-type: none"> <li>Written report</li> </ul>	The chair of the task group (TBC)	To give the Panel the opportunity to consider the findings and agree the recommendations of the task group before these are taken to Cabinet for its approvals.
<b>Setting the work programme</b>	Work programme 2017/18	Written report	Annette Wiles, Scrutiny Officer	To amend/agree the Panel's work programme and accommodate any pre-decision or other items that the Panel may wish to consider.

**Meeting date:** 20 March 2018 (**Deadline for papers:** 12pm, 12 March 2018)

<b>Scrutiny category</b>	<b>Item/issue</b>	<b>How</b>	<b>Lead member and/or lead officer</b>	<b>Intended outcomes</b>
--------------------------	-------------------	------------	--	--------------------------

<b>Performance monitoring</b>	Performance monitoring	Basket of indicators plus verbal report	<ul style="list-style-type: none"> <li>• Chris Lee, Director of Environment and Regeneration</li> <li>• A representative from C&amp;H</li> </ul>	To highlight to the Panel any items of concern where under performance is evident and to make any recommendations or request additional information as necessary.
<b>Pre-decision scrutiny</b>	Highways and maintenance contract	Written report	James McGinlay, Assistant Director – Sustainable Communities	Work on re-letting the contract will begin in September 2018. The Panel will therefore have the opportunity to comment on proposals before the start of this work and before a recommendation is made to Cabinet.
<b>Performance monitoring</b>	Town centre regeneration	Presentation	Paul McGarry, Head of <i>futureMerton</i>	To provide a progress update on the delivery of the town centre regeneration programme.
<b>Scrutiny review</b>	Commercialisation task group – action plan review	Written report	Chris Lee, Director of Environment and Regeneration	For the Panel to monitor the implementation of the recommendations it made and were accepted by Cabinet.
<b>Scrutiny review</b>	Air quality task group – Cabinet response and action plan	Written report	Chris Lee, Director of Environment and Regeneration	To provide the Panel with a response to the report and recommendations of the air quality task group

				following Cabinet consideration of its report.
<b>Performance monitoring</b>	Diesel levy implementation	Written report	Chris Lee, Director of Environment and Regeneration	To monitor the effect of the diesel levy close to a year after its implementation.
<b>Performance monitoring</b>	ANPR	Written report	John Hill/Paul Walshe	To monitor performance 18 months after installation.
<b>Scrutiny review</b>	Topic suggestions 2018/2019	Written report	Annette Wiles, Scrutiny Officer	To seek suggestions from the Panel to inform discussions about the Panel's 2018/19 work programme

TBC (as required):

- Parking: ANPR and possibly Christmas parking
- Leisure centres
- Wimbledon and Crossrail2

This page is intentionally left blank